

# Safety Learning Opportunity Reporting Form

A Safety Learning Opportunity can be a potential hazard or incident in which no property was damaged and no personal injury was sustained, but where, given a slight shift in time or position, damage or injury easily could have occurred. A Safety Learning Opportunity may also be referred to as a close call, or near miss. For the sake of a safe work environment the safety team asks that all employees report any of these potential hazards immediately.

Please use this form to report any Safety Learning Opportunities and assist us in preventing future incidents and making Peoples a safer workplace.

Name (optional):	
Phone (optional):	
Date and Time of Incident:	
Shop:	Location:
Type of Safety Learning Opportunity <input type="checkbox"/> Learning Opportunity/"Close Call" <input type="checkbox"/> Safety Concern <input type="checkbox"/> Safety Idea/Suggestion <input type="checkbox"/> Other (describe)	Type of Concern: <input type="checkbox"/> Unsafe Act <input type="checkbox"/> Unsafe Condition of Area <input type="checkbox"/> Unsafe Condition of Equipment <input type="checkbox"/> Unsafe Use of Equipment <input type="checkbox"/> Safety Policy Violation <input type="checkbox"/> Other (describe)
Describe the Safety Learning Opportunity/potential incident/hazard/concern:	
Recommendations/steps to take to prevent a similar incident:	

Please submit this form to your shop Bargaining Unit or Salary Safety Representative.